



**(AVP) ASSISTANT
VICE PRESIDENT**

**PROFESSIONAL
SERVICE AND
CONSTRUCTION
CONTRACTS**



DALLAS AREA RAPID TRANSIT



let's go.

THE OPPORTUNITY

Lincoln Leadership Advisors is conducting the search for the next Assistant Vice President – Professional Service and Construction Contracts for DART- Dallas Area Rapid Transit

The AVP will lead the Design and Construction Services Procurement Division responsible for providing on - time and under-budget procurement of professional engineering and architect design, planning and other related services, construction services, and related materials and services supporting all DART programs.



Executive search conducted and executed by Lincoln Leadership Advisors LLC.



THE OPPORTUNITY



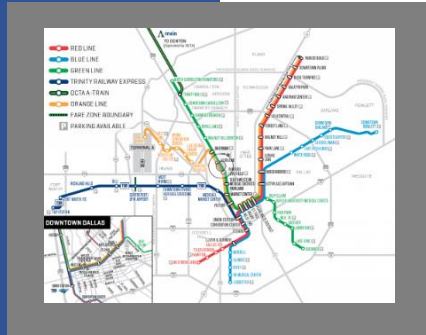
Responsibilities include leading a team of approximately 20 managers and contracting professionals. The position will support the Department's Vision in terms of 5-Star Customer Service, agency goals, continuous improvement, sustainability, innovative application of public procurement best practices, and transformation of procurement technology. Core values include responsibility, ethics and integrity, transparency, compliance with laws and regulations, diversity and inclusion.

Expected to deliver world - class strategic and tactical procurement services and continuous staff development, focusing on customer service as the key business driver for all DART business units. Responsible for optimizing asset utilization, minimizing costs, and maximizing operating efficiencies. Position requires an executive with outstanding functional competence as well as proven ability to operate in a multiple business unit environment.



DART is far more than just "the thing you ride." It is your "trusted guide" to discovering all that North Texas has to offer.

THE IDEAL CANDIDATE



MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

- Bachelor's degree from an accredited college or university in Business Administration, Public Administration, Finance or related field.
 - Twelve (12) years of experience in the procurement of professional engineering and architect design services and construction services with transit agency, government, or leading-edge construction, design, or transportation companies, to include six (6) years in supervising a professional staff.
 - Professional certification from NCMA, NIGP, ISM, DBIA or other accredited association preferred.
 - Pass a physical (medical) examination that includes a drug screen in order to operate DART non - revenue vehicles.
 - Knowledge of budget development/analysis, and operational cost factors.
 - Proficiency of PC software applications to include Microsoft Office or other related software applications.
 - Analytical and creative skills to find solutions to complex interpersonal, technical and administrative problems.
 - Ability to negotiate large and complex design and construction contracts.
- Ability to be dedicated to meeting the expectations and requirements of internal and external customers. Gets first-hand customer information and uses it for improvements in products and services. Acts with customers in mind. Establishes and maintains effective relationships with customers and gains their trust and respect.
 - Ability to write clearly and succinctly in a variety of communication settings and styles. Can get messages across that have the desired effect.
 - Ability to step up to conflicts, seeing them as opportunities. Read situ actions quickly. Good at focused listening. Can hammer out tough agreements and settle disputes equitably. Can find common ground and get cooperation with minimum noise.
 - Ability to blend people into teams when needed. Creates strong morale and spirit in his/her team. Shares wins and successes. Fosters open dialogue. Lets people finish and be responsible for their work. Defines success in terms of the whole team. Creates a feeling of belonging in the team.
 - Ability to provide challenging and stretching tasks and assignments. Holds frequent development discussions. Is aware of career goals for each direct report. Constructs compelling development plans and executes them. Is a people builder.
 - Ability to accurately scope out length and difficulty of tasks and projects. Sets objectives and goals. Breaks down work into the process steps. Develops schedules and task/people assignments. Anticipates and adjusts for problems and roadblocks. Measures performance against goals. Evaluates results.
 - Ability to use rigorous logic and methods to solve difficult problems with effective solutions. Can see hidden problems. Is excellent at honest analysis. Looks beyond the obvious and does not stop at the first answers.

DART is proud to be an Equal Employment Opportunity Employer, supporting diversity in the workplace.



ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide an effective, efficient, and socially responsible end-to-end procurement for all of the Agency business units.
- Collaborate and consult with Growth and Regional Development, Planning, Rail Program, Trinity Railway Express, Operations and other departments to source, procure, and manage contracts for professional services and construction and related supplies and services.
- Recruit, hire, develop, and lead a staff of leaders and procurement professionals.
- Support and promote DART programs for inclusion and diversity through the development of opportunities for small businesses and Minority and Women Owned Business Enterprises.
- Support and promote compliance with applicable public procurement laws and regulations.
- Develop and implement procurement planning initiatives, driving accurate results of total delivered costs throughout the agency in alignment with Agency objectives, while adhering to financial and operational budgets.
- Provide 5 Star Customer Service with cost effective and efficient procurement and contract administration.
- Identify the potential opportunities for cost saving with every contract.
- Consistently improving customer service levels
- Improve competition by seeking and developing new sources, improving procurement processes and making DART opportunities more attractive for the business community.
- Develop a highly capable, dedicated team of professionals at all levels within the Procurement department.
- Performs other related duties as assigned.

Note: The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. The statements are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may perform other duties as assigned.



DART Vision Statement: Transforming our region with mobility options that connect people, communities and destinations

DART Mission Statement: To benefit the region by providing a sustainable system of innovative, affordable, reliable and safe mobility options for our riders that enhances the quality of life and stimulates economic development.

ABOUT DART

DALLAS AREA RAPID TRANSIT...



DALLAS AREA RAPID TRANSIT



Dallas Area Rapid Transit (DART) gets you around Dallas, Texas, and 12 surrounding cities with modern public transit services and customer facilities tailored to make your trip fast, comfortable and economical. Our extensive network of DART Light Rail, Trinity Railway Express commuter rail, bus routes and paratransit services moves more than 220,000 passengers per day across our 700-square-mile service area.

With an annual operating budget of over \$1 billion, DART has a significant economic impact on the DFW region. A new study looking at construction near Dallas Area Rapid Transit (DART) light rail stations shows just how productive and important DART is to the overall North Texas economy, generating billions of dollars in revenue, taxes and jobs. Researchers reviewed 81 development projects completed within a quarter mile of DART stations with a total property value of \$5.138 billion between 2016 and 2018.

The total economic impact of the projects created \$10.27 billion for the DFW economy and 61,017 construction jobs. The projects generated \$286.4 million in state and local tax revenue, and properties surrounding DART stations rent for substantially more than surrounding projects. Residential properties have a 17.9% rent premium and commercial and office space have premiums of 23% and 5.8% respectively.



SELECTION PROCESS

INTERESTED
CANDIDATES SHOULD
SUBMIT A COVER
LETTER AND RESUME TO
LLA@LINCOLNLEADERS.COM

BY DECEMBER 11TH, 2020